



CAMAS COUNTY SCHOOL DISTRICT

2017-2018

STUDENT HANDBOOK

GRADES 6-12

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CCSD POLICY #502

**APPROVED BY THE SCHOOL BOARD
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CODE OF CONDUCT

CCHS adopts a proactive approach to behavior management that is unified and flexible. Administrators, staff, parents and students cooperate in efforts to achieve a positive school climate. Personal respect is fostered, quality education provided, and social conduct exemplary of the highest standards is anticipated. The goal of CCHS is to ensure a positive and safe school climate through the establishment of a desired modeling with quality teaching, staff and clarification of student expectations. The proactive approach recognizes and reinforces accomplishments of students and their exhibited satisfactory social skills.

Objective: To teach and reinforce students' display of a positive attitude, honesty, respect, and responsibility resulting in learning, achievement, and knowledge.

Staff, Administrators, Parent's Responsibilities:

- Be good examples of our BEST SELVES.
- Develop strategies to teach social skills in every student activity
- Discuss with students the importance of appropriate social skills.
- Discuss expectations you have and how they will be monitored and consequences administered.
- Use positive reinforcement to recognize good behavior and support student expectations.

Student Responsibilities:

Students are accountable for their behaviors at all times while at school, and at school-related functions. Students are encouraged to help create a positive learning environment by:

1. Being good examples of our BEST SELVES
2. Avoiding disruption or obstruction to the educational process.
3. Respecting the private property of the school and others.
4. Leaving dangerous weapons and instruments at home.
5. Avoiding use of illegal substances as defined by Federal and State laws.
6. Finding peaceful ways to solve disputes or quarrels.
7. Avoiding use of profanity and swearing at peers or staff.
8. Following all directions from Camas County School District Personnel.

9. Staying out of classrooms at noon hour unless the teacher or Principal gives special permission.
10. Following classroom rules.
11. Limiting affection between couples to holding hands while they are in the school building or participating in a school function.

All students are expected to exhibit the following basic expectations (rules) while a student at Camas County School:

- ❖ **RESPECT**
- ❖ **RESPONSIBILITY**
- ❖ **COOPERATION**
- ❖ **CITIZENSHIP**
- ❖ **TOLERANCE**
- ❖ **ACCEPTANCE**
- ❖ **HONESTY**

Resulting in:

LEARNING, ACHIEVEMENT, and KNOWLEDGE.

STUDENT APPAREL AND APPEARANCE

We believe the students at Camas County School are mature individuals who will dress and act responsibly. Student dress is a reflection of respect for self and others. Basic rules of modesty, neatness, sanitation and safety must be observed. Students should not dress in a manner that will be disruptive to the learning process. The principal has discretion in determining apparel or appearance that is disruptive to the learning environment. The following guidelines are to be used in addressing dress code issues.

- Clothing which advertises tobacco, drugs, alcohol, inappropriate sexual innuendo, or any obscene or gang related inferences will not be allowed in class or at school functions.
- Bare midriff, bare backs, halter tops, tube tops, muscle shirts, off the shoulder, narrow straps of less than 1/2" or plunging necklines which expose cleavage are not allowed.
- Clothing which exposes undergarments (sagging pants, holes, rips, tears, undershirts, exposed bra straps etc.) are not allowed. Pants must be worn at hip level or higher.

- Athletic tights, yoga pants and leggings must be worn with a finger-length shirt or tunic when worn outside of an athletic practice or physical education class.
- Shorts, dresses, and skirts may be worn no shorter than mid-thigh in length.
- Hats, visors, hoods, head coverings, etc. are not to be worn in the buildings.
- Shoes or appropriate footwear are to be worn at all times.
- No pajamas, slippers, or sleepwear of any kind is allowed (Except during approved activities).
- Visible body piercing or magnetic/glued jewelry on face, eyes, arms, hands, tongue and feet is prohibited. Earrings are allowed in modesty (modesty is defined as no more than two earrings in each ear). Spikes, chains, wallet chains, studs, bolts, collars, needles, pins, sharp objects or other jewelry deemed unsafe is not allowed at school.
- Excessive or extreme make-up or hair color is not allowed (Except during approved activities).

There may be dress up days when visitors come for some special purposes such as assemblies.

Regular school dress is expected at all school functions. A student whose mode of dress is deemed to be unsuitable or inappropriate be asked by the staff or administration to make necessary corrections in personal appearance.

Failure or refusal to make such corrections will result in disciplinary actions. Any item may be confiscated until the end of the semester at which point it will be returned.

DISCIPLINE POLICY

Discipline is necessary for the operation of school and is designed to help students learn and engage in appropriate behaviors for success in school and society. Violation of rules in the classroom or school will result in consequences designed to be appropriate for the level and degree of the violation. Teachers and administrators will have the right and responsibility to enforce these rules and policies.

Many of the school rules are contained in this handbook and will cover most situations. The school reserves the right to amend any provision in this handbook if and when necessary.

General Conduct

Students are expected to behave as ladies and gentlemen at all times. No student, while on school property or at any school function, will behave in a disorderly manner that interrupts or disturbs individuals or the operation of the school.

Rules and Consequences

It is not possible to develop a set of rules and consequences in which every student receives the same consequences for similar actions. For example, a student who swears during normal conversation is not treated the same as a student who swears at a teacher. One is serious disrespect and the other is a slip of the tongue. Our intentions are to provide consistent guidelines for behavior, fair consequences, and a real sense of respect and caring for the student. When teachers and parents support one another, student misbehavior is minimized.

Detention

Detention is served for one hour before or after school or for two consecutive lunch times. Any activity deemed inappropriate by the staff can be referred to detention. If a student skips detention then it may become P.A.S.S. or an out-of-school suspension.

In-School Suspension (PASS)

PASS (Positive Alternative to School Suspension) will be available for students who would otherwise be suspended from school for disciplinary infractions. PASS is supervised by a staff member and students who are assigned here will work on activities as assigned by the Principal or designee.

Out-of-School Suspension

Any student who receives an out-of-school suspension is not allowed any school activity privilege and is not allowed on campus or at any school sponsored event during the period of suspension. It is the student's responsibility to get make-up work from his/her teachers.

Minor Infractions: See Discipline Matrix

Consequences will be appropriate action up to out of school suspension. A high frequency of minor infractions will be considered a major infraction. Misbehaving students will not be allowed to continually disrupt the classroom day after day. The other students have a right to an education.

Major Infractions: See Discipline Matrix

Consequences will be appropriate action up to expulsion including a referral to law enforcement as needed.

Zero-Tolerance Issues:

The following zero-tolerance offenses will result in suspensions in or out-of-school, expulsion recommendations, and reports to law enforcement.

- Weapons/fireworks
- Possession or use of alcohol, tobacco, drugs, and any related paraphernalia at school
- Assault on a staff member or student

Students are prohibited from:

- Possessing or carrying objects/substances which are manufactured, used, or intended for use as a weapon, or facsimiles thereof, at school, on a school bus, or at any school-sponsored activity without prior permission of school officials.
- Possessing, carrying, using, and/or threatening to use, any normally non-dangerous object or substance with the intent or result of causing harm to another individual at school, on a school bus, or at any school-sponsored activity.
- Knowingly assisting another student(s) to possess, carry, or use a weapon at school, on a school bus, or at any school-sponsored activity.

Bullying

Harassment, intimidation, and/or bullying is defined as misconduct by a student(s) which is characterized by the aggressor(s) repeated and intentional acts of unwanted actions towards another person(s) in an attempt to exercise control over the victim. Harassment, intimidation, and/or bullying is generally characterized by aggressive or intentionally harmful behavior which is carried out repeatedly over time.

SEXUAL HARASSMENT

It is the policy of this school district to maintain a learning environment that is free from sexual harassment. Each student has the right to work in an atmosphere that promotes equal opportunities, free from all forms of discrimination and conduct that can be considered harassing, coercive or disruptive. This policy applies to all conduct on the district's premises and to conduct off the district's premises that has an effect upon a student's educational environment.

DEFINITION OF SEXUAL HARASSMENT:

Sexual harassment is a form of misconduct that undermines the student's relationship with educators and with other students. No student, male or female, should be subject to unasked for and unwelcome sexual overtures or conducts, either verbal or physical. Sexual harassment does not refer to occasional compliments of a socially acceptable nature. It refers to sexual overtures or conducts that are not welcome, that are personally offensive, that affect morale, that may create a hostile environment, and that, therefore, interfere with the student's ability to study or participate in school activities.

REPORTING PROCEDURES:

Students who believe they are being harassed should report the situation to school personnel.

Any employee receiving a report of harassment from a student shall report the matter to the building principal immediately. In the event the complaint involves the principal, the matter shall be reported to the superintendent of schools.

Any employee who becomes aware of a sexual harassment situation involving a student has an obligation to report the situation to the building principal or superintendent of schools immediately.

Any student who becomes aware that a fellow student is being subjected to sexual harassment should report the incident to a counselor, a teacher, the assistant building principal or the building principal.

INVESTIGATION:

When a report of sexual harassment is received by the principal or the superintendent, immediate steps shall be made to do the following:

1. Notification given to parents and/or guardians of any involved students.

2. Obtain a written statement from the complainant regarding the allegations;
3. Obtain a written statement from the accused.
4. Obtain written statements from witnesses, if any; and
5. Prepare a written report detailing the investigation.

An investigator may be appointed to conduct the investigation, or the principal/superintendent may conduct the investigation. The investigation should normally be completed within ten (10) working days.

If the allegation of sexual harassment involves a teacher or other school employee, the principal shall submit the report of the investigation to the superintendent. If there is sufficient evidence to support the allegations, disciplinary action, up to and including dismissal, may be taken against the offender.

If the allegation of sexual harassment involves a student and there is sufficient evidence to support the allegations, disciplinary action, up to and including expulsion may be taken against the offender.

If there is insufficient evidence to support the allegations, no record will be made of the allegations in the complaining student's permanent record. No record of the allegations will be placed in the accused employee's personnel record or in an accused student's permanent record if insufficient evidence supports the allegations.

In the event that the investigation discloses that the complaining student has falsely accused another of sexual harassment knowingly or in a malicious manner, the complaining student may be subject to disciplinary action, up to and including expulsion.

No retaliation shall be taken by this district, or by any of its employees or students against a student who reports sexual harassment in good faith. Any person found to have retaliated against another individual for reporting an incident of sexual harassment may be subject to the same disciplinary action provided for sexual harassment offenders. Those persons who assist or participate in an investigation of sexual harassment are also protected from retaliation under this policy.

CONFIDENTIALITY:

Any investigation shall be conducted, to the maximum extent possible, in a manner that protects the privacy of both the complainant and the accused. However, if it is suspected that child abuse has occurred, such abuse shall be reported to the proper authorities as set forth in the policy entitled "Investigating and Reporting Suspected Child Abuse, Abandonment or Neglect" – Policy 405.

CHEATING

Classroom consequences for cheating are at the teacher's discretion and may differ among teachers.

DRUG, TOBACCO AND ALCOHOL POLICY

Camas County School District recognizes that substance abuse, the harmful use of drugs, tobacco and alcohol (including e-cigarettes), and the problems associated with it are becoming increasingly commonplace in our society. We recognize that a student's involvement with drugs, tobacco and alcohol may cause problems in their daily lives. We also recognize that in many instances, a student's involvement can lead to the illness of chemical dependency and alcoholism. We support prevention, education, early intervention and appropriate referral. Our intent is to identify and document any behavior/appearance which would be considered problematic to the student. Use of or being under the influence at school falls under our zero tolerance policy.

Camas County School district believes that, along with the parents/guardians and the community, the schools have a role to play in helping students understand the health risks and total dangers of alcohol tobacco and drug use. Therefore, we will cooperate by acting as a resource to students, parents/guardians and teachers. Our intent is to act as an educator, identifier, referring agent and to promote the safety, health and well-being of our students. Our ultimate goal is to develop and maintain a healthy community.

SEE BOARD POLICY MANUAL (sections 504-Student Drug, Alcohol and Tobacco policy, and 587-Student Athlete Drug and Alcohol Testing Policy) FOR FURTHER DETAILS.

BACKPACKS

For security reasons, students may not carry backpacks during the school day. Backpacks must be left in lockers, cubbies or on a coat hook.

SEARCH and SEIZURE

The preservation of a safe school environment and order in the classroom is essential in order for the academic process to be successful. Because the Camas County School District has the primary responsibility to provide a safe school environment, specified school personnel may conduct reasonable searches of students, students' property (including vehicles), or school property during school and school-sponsored activities. Illegal or disruptive property may be taken and held by the administration. Dogs are used periodically to sniff for various controlled substances.

PROHIBITION OF GANG ACTIVITIES

This school district has a legitimate educational objective of curtailing gangs and gang activities. To further this educational objective, all gangs and gang activities, including, but not limited to, wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign, gestures, codes, or other things which evidence membership or affiliation in any gang is prohibited in any of the public schools in this district and at all school functions.

It shall be unlawful for any person, group or organization to establish a fraternity, sorority or other secret society whose membership is comprised in whole or in part of students enrolled in this district's public schools, or to solicit a student in any of this district's schools to become a member of such organization; and no student enrolled in this school district shall be or become a member, or pledge him/herself to become a member of any such organization.

Disciplinary action for violation of this policy may include suspension and/or expulsion.

DISCIPLINE MATRIX

Step	Severity	Behavior Examples	Appropriate Actions
1	Minor infraction(s)	<ul style="list-style-type: none"> -tardiness -talking in class -goofing off -distracting other students -Not turning work in -playing on cell phone in class -leaving class to go to the bathroom frequently -Etc. 	<ul style="list-style-type: none"> -Teacher notifies student of the infraction; -Teacher reviews behavior expectations with student; -Teacher and student discuss the infraction; -and work out a correction/solution. <p>*Repeated offense(s) at the same level of severity do not necessarily need to result in Step 2. Step 1 can be repeated at teacher discretion.</p>
2	Minor infraction(s): Repeated or slightly More severe	<ul style="list-style-type: none"> -repeated tardiness -ear buds in against class policy -reluctance to put phone away -throwing things -Etc. 	<ul style="list-style-type: none"> -Teacher follows Step 1 -In addition, teacher documents the infraction in Milepost. -Teacher also contacts student's parent/guardian to inform parent, discuss incident, and look for intervention solutions. -Teacher may consider an intervention plan in Milepost.
3	Minor infraction(s) Repeated or more Sever but not major	<ul style="list-style-type: none"> -skipping class -cheating/plagiarism -damaging property, such as computer keyboard. -drawing obscene pictures -using inappropriate language -threatening student but not physically fighting -refusal to put phone away when asked Etc. 	<ul style="list-style-type: none"> -Teacher follows Step 1 and Step 2 - In addition, teacher writes a discipline referral in Milepost. -Teacher alerts the administrator about the referral; -Administrator meets with student for intervention, which may include actions such as community service back to the classroom/school, apology letter, detention, referral for additional problem-solving, being put on a student behavior plan, etc. -Administrator may contact parent before or after intervention.
4	Major infraction(s) Repeated actions considered more severe but not major	<ul style="list-style-type: none"> -fighting -harassment of any kind -intimidation -bullying -vandalism -theft -setting false alarms -bomb threats -computer hacking and related activities -pornography -Etc. 	<ul style="list-style-type: none"> -Administration contacted immediately -Law enforcement/911 contacted if deemed appropriate. -Immediate interventions take place, which may include removal from class, interviews, student behavior plan, student safety plan, school suspension, restitution, expulsion, and other interventions as needed. -Administrator documents intervention in milepost and communicates intervention back to staff within the bounds of confidentiality dictated by FERPA.
Zero	Zero Tolerance	<ul style="list-style-type: none"> -firearms, weapons and fireworks -possession or use of alcohol, tobacco, drugs, and any related paraphernalia at school -assault on a staff member or student 	<ul style="list-style-type: none"> -Zero-tolerance offenses will result in suspensions in or out-of-school, expulsion recommendations, and/or reports to law enforcement.. -Teachers and Administrators follow step four.

GRADUATION REQUIREMENTS

<u>Subject Area</u>	<u>Credits</u>
English	8
Speech	1
Math	6*
Science (4 lab)	6
U.S. History	2
Government	2
Economics	1
Health	1
Humanities	2
<u>Senior Project</u>	<u>1</u>
SUBTOTAL – CORE	30
<u>Elective Credits</u>	<u>17</u>
TOTAL	47

Camas County High School graduation requirements meet or exceed state requirements. At a minimum, students must successfully complete 2 credits of Algebra 1 and 2 credits of Geometry. Incoming freshmen who have not demonstrated proficiency in 8th grade math (pre-algebra) must complete 2 credits of General Math. It serves to prepare the student to succeed in Algebra 1 the following year. Students must also take two semesters of math during their senior year.

Students must also:

- Take three (3) years of science;
- *Successfully* complete a senior project *at standard*;
- Take the ACT, SAT or Compass exam by the end of 11th grade.
- Civics Test or class

Camas County High School will offer students at least one advanced opportunity, such as concurrent (dual) credit, Advanced Placement or tech prep courses.

* Including 2 credits of Algebra 1 and 2 credits of Geometry. The other 2 credits can be any high school math with the exception of General Math or a related remedial pre-algebra math course.

Students must complete credit and existing standards in at least two of the following areas of instructional offerings: Physical Education, Humanities,

Professional Technical Education, Family and Consumer Sciences, Fine and Performing Arts, Languages other than English.

Students must attain a proficient score in all subject areas on the Smarter Balanced Assessment for normal graduation.

No student shall participate in the graduation exercises unless the student has completed the necessary requirements for graduation; however, this policy shall not apply to students enrolled in a special education program; and provided the board may waive this policy upon a showing to the Board of exceptional circumstances, such as serious illness or accidental injury which has resulted in a student's inability to meet the graduation requirements. Early graduation will be handled on an individual basis. For other graduation policies, students and parents should check both the School Board Policies of Camas Co. School District #121 and the State of Idaho accreditation standards.

REGISTRATION INFORMATION

Registration for the school year is held in the spring and fall. In the planning of any program there are certain records which must be kept so that the individual may always keep in mind where he has been and those goals which he hopes to attain. There are a number of factors involved in the planning of each individual program. Three of the main factors which most directly affect program planning are:

1. **The Parents:** They understand the opportunities for their children.
2. **The Student:** The student must know his interest, abilities and potential.
3. **The School:** The school is to help the student develop his or her abilities to their optimum. This involves both curricular and extracurricular activities.

We urgently request that you examine the schedule of courses taken by your child at fall registration. Try to determine what subjects are best for his further development. If you do not agree with his/her schedule, we would be happy to visit with you.

IDLA CLASSES

To enroll in IDLA class, in addition to board policies #685 and 686, students need to:

- be enrolled in Camas County High School;

- have a positive track record for attendance and discipline;
- and have a teacher recommendation

School Board Policy # 685:

1. In order to expand the opportunities for students with special talents and abilities, student enrollment in special university courses may be allowed at student expense. The student must be at least a junior, be accepted by the university and have an overall GPA of 3.00.
2. Students will only be allowed to take university courses which are not offered in the Camas High School.
3. Credit earned may be applied toward high school graduation.

School Board Policy # 686:

The Camas County School District will permit a student to enroll in IDLA or other accredited online or correspondence courses (distance-learning courses) to meet graduation requirements under the following conditions:

1. If a core course is required for graduation, but no one on the Camas High School faculty is endorsed to teach that course, the students will be enrolled in the appropriate IDLA course or other accredited distance-learning course at the school district's expense.
2. In the case of a transfer student, the high school principal may determine that the school district will pay for an appropriate distance-learning course if the course is required for graduation and an equivalent course is not available at the Camas High School at a time that fits the student's schedule.
3. In order to ensure adequate supervision of distance-learning students and to promote adequate student enrollment in courses taught by Camas High School faculty, no student may take any distance-learning course that is similar to classes taught by Camas High School faculty. The only exceptions to this are condition #2 above and cases in which a student must, due to scheduling problems, take a distance-learning course to recover credit.
4. No student may take a distance-learning course unless he/she has a written

supervision agreement by a Camas High School staff member to supervise that student during the period in which the student takes the distance-learning course for the duration of the semester.

5. Registration priority is based on seniority: Seniors first, juniors second and so on.

GRADING SYSTEM

We firmly believe that some system of evaluation is essential in our schools if students are to fully realize their abilities and the growth occurring in each area of learning. We are also of the firm conviction that the evaluation of each student should include the academic development, as well as the traits of initiative, attitude, and punctuality. The following grading system will be used:

A	90-100	Exceeds Standards
B	80-89	Meets Standards
C	70-79	Approaches Standards
D	60-69	Well Below Standards
F	0-59	Failing Work

Students may change their class schedule during the first week of school if principal's clearance is obtained. Students who drop a class after the first week of school shall receive a withdrawal grade in the class for the semester.

When a student is consistently doing poor work, a warning call, letter or email shall be sent to the parents by the teacher after the first 3 weeks of school, and as frequently as necessary after that. This is a warning in that we are asking your assistance in helping the student to do better work so that he will not be compelled to repeat the grade or the course.

HONOR ROLL

The Honor Roll is compiled in grades 6-12 each nine week grading period. Students who acquire A's in all their classes are placed on the High Honor Roll. Students who acquire at least one B and any combination of A-B grades in their other subjects are placed on the Honor Roll. The Honor Roll is a device to publicly acknowledge academic achievement.

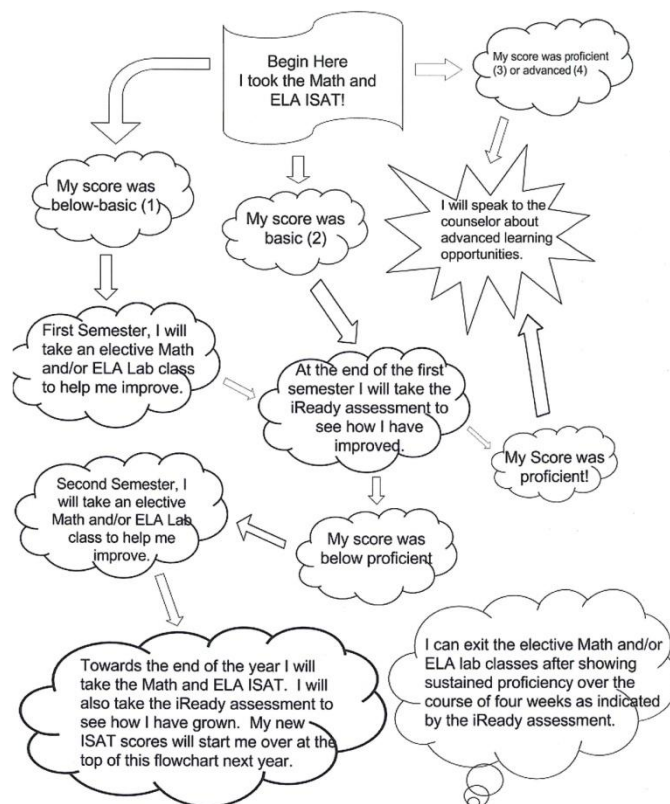
SCHOLARSHIP

Valedictorian and Salutatorian are selected by GPA. In the case of GPA ties among two or more students for first or second place, multiple valedictorians and salutatorians are permitted.

STATE ASSESSMENT

We would like to emphasize that administration, teachers, and students use the results from the ISAT, along with other appropriate assessments, to plan and develop appropriate learning opportunities for all students. The following procedure will assist in understanding how we intend to do this. Keep in mind that this is a priority to be able to do every year but may be altered to allow for an alternative way to provide maximum opportunities for enrichment and interventions for all students. See the flowchart for a visual of the following:

1. Each student will take the ELA and Math ISAT.
2. A proficient (3 or 4) score means we will seek out advanced learning opportunities.
3. A basic score (2) means you will have a semester to grow and then take a district approved assessment to determine proficiency.
 - a. A proficient score means we will seek out advanced learning opportunities.
 - b. If you score below proficient then you will be put in a remedial General Math or General English class for the second semester.
4. A below basic score (1) means you will be put into a General Math or General English class for the first semester. At the end of the first semester you will take a district approved assessment to determine proficiency.
 - a. A proficient score means we will seek out advanced learning opportunities.
 - b. If you score below proficient then you will be put in a remedial General Math or General English class for the second semester.
5. You can exit the elective General Math or General English classes after showing sustained proficiency over the course of four weeks as indicated by a district approved assessment.



Start at "I took the Math and ELA ISAT" and follow the arrows according to what applies to you.

ATTENDANCE

It is recognized that time on task is very important to the education of students. Students are required to be in attendance at school at least ninety (90) percent of the time school is in session during each school term. The board at the recommendation of the building principal may deny a promotion to the next grade or deny credit to any student who is not in school at least ninety (90) per cent of the days that school is in session. To achieve 90% attendance a student can miss no more than 8 or 9 days per semester, depending on term length. Before making such a recommendation, the building principal must verify for the board that substantial efforts have been made to address the student's non-attendance prior to the time that non-attendance became critical.

Absence from class for any reason other than for school approved activities will be counted. Except in extraordinary cases, students are expected to be present at school and in their assigned grade or subject.

Students not meeting the attendance requirements may be denied credit even though they may have passing grades. Those students, who have valid reasons to believe that all or part of their absences is the result of extraordinary circumstances, may request a review of their case by the building attendance committee. The building attendance committee shall review the records and the circumstances and make determination as to whether or not the students should receive credit. The attendance committee shall consist of the school principal, school counselor, and two (2) teachers designated by the principal.

Extraordinary circumstances may include, but are not limited to, verified illness or medical treatment, death in the family or death of close friends, and medical or dental professional appointments.

The decision of the attendance committee may be appealed to the superintendent of schools. This appeal must be submitted to the superintendent in writing within 10 business days of the decision made by the committee. The Superintendent will render a decision on the appeal within ten (10) days after receiving the appeal.

The decision of the superintendent may be appealed to the board for a final decision. The appeal must be filed with the superintendent. The board will address the

appeal in executive session. The board's decision shall be final.

ABSENCES

Absences from classroom: All absences, except for school approved activities, will be counted towards a student's non-attendance at school according to state and Board requirements. It is the policy of the Board that the parents must send a signed note or email to the school on the day of a student's return to school. Oral excuses may be taken in person or via telephone. The attendance clerk shall record and include a note in the student's attendance file confirming the oral excuse. All students are required to obtain an admit slip for any period missed.

It is the student's responsibility to get homework assignments for all classes before the intended day(s) of absence or after being absent.

Students leaving the school during the day must receive permission from the parent/guardian and sign out in the office or face penalties for skipping.

Truancy or Skipping: A student who is truant as defined by section 33-206 of Idaho Statutes will receive appropriate action up to referral to the Prosecuting Attorney required by statute 33-207.

Idaho Statute 33-206:

- (a) Any public school pupil who, in the judgment of the board of trustees, or the board's designee, repeatedly has violated the attendance regulations established by the board; or
 - (b) Any child whose parents or guardians, or any of them, have failed or refused to cause such child to be instructed as provided in section 33-202, Idaho Code.
- (2) A child who is an habitual truant shall come under the purview of the juvenile corrections act if he or she was within the age of compulsory attendance at the time of the violations.

Idaho Statute 33-207:

- (2) Whenever it is determined by the board of trustees of any school district that a child enrolled in public school is an habitual truant, as defined in section 33-206, Idaho Code, an authorized representative of the board shall notify in writing the prosecuting attorney in the county of the child's residence. Proceedings may

be brought directly against any parent or guardian of a public school pupil who is found to have knowingly allowed such pupil to become an habitual truant, and such parent or guardian shall be guilty of a misdemeanor.

Consequence

Tardiness: Tardy students interrupt class and do not provide an example that is beneficial for other students and the educational processes at our school. Students must be in their respective classes with all necessary materials, when the tardy bell rings or they will be considered tardy. The action for each tardy will be dealt with in the following manner;

1. All students who are tardy will report to the office to receive an admit slip to class, no student is to be admitted without an admit slip.
2. Teachers may assign after school detention.
3. Three tardies in a single class will equal an absence.
4. 90% attendance policy applies and excessive tardies may result in a loss of credit and or a referral to the prosecuting attorney.

Any student arriving at class more than 10 minutes late will be considered absent.

LIBRARY

The school library is a place for student concentration and study. To make this possible students are expected to be courteous, quiet and industrious, not boisterous and noisy. Students who desire to use the library shall observe the following regulations:

1. Books must be checked out by the person in charge of the library.
2. Books must be returned when due, or be renewed.
3. Books damaged or lost shall be repaired or replaced at the cost of the student.
4. Reference books must not be removed from the library.

Students who violate the above regulations shall forfeit the privilege of using the library.

STUDENT ELIGIBILITY for Sports and Extra-Curricular Activities

All students are encouraged to take advantage of the various school activities. The eligibility rules for activities are established by Idaho High School Activities Association and the Camas County School District as follows:

1. A student who becomes 19 after August 1st is eligible for the entire year.
2. The participant must attend school the day of an athletic contest in order to participate that day or night. Exceptions are doctor, dentist or eye appointments or extreme emergency. Students must attend at least four periods a day to be considered present at school.
3. The participant must not have attended high school for eight semesters or twelve trimesters.
4. The participant must travel to and from contest according to Board policy 590.
5. Participants must abide by all the training rules established by each coach.
6. Any student involved in extracurricular activities (including all organized team sports, cheerleading, skiing and other such activities) and failing two or more classes at any time will be placed on academic probation consisting of ineligibility with remediation by teachers. Parents and coaches will be notified by the student's teacher when a student is placed on probation. Coaches will be required to send their athlete to remediation. Students may not practice or play with their team during academic probation.
7. However, during the course of each sport season, an academic grace period will occur one time for any student placed on academic probation. This grace period will be one week of eligibility for practice and competition under academic probation while the student is remediating his/her grade. After the grace period, if the student still has two or more F's, he/she will be ineligible for any extracurricular activity including all team sports and cheerleading until the eligibility grade requirement of no more than one F is met.

8. When the principal receives written (electronic or hard copy) notice from the teacher(s) whose class(es) the student was failing that the student now has passing grades, the student will become eligible to participate again in the sport or extracurricular activity.
9. Each student will be eligible at the beginning of each semester providing he meets IHSAA eligibility requirements. Exceptions may be made with Special Education Students.
10. Participants must have passed five full credit subjects the previous term (for a 7 credit semester) as required by the IHSAA. If a student meets the IHSAA and school requirements at fail slip time or nine week grading period, he/she will become eligible.

SPORTSMANSHIP

The Camas County Schools and patrons are committed to providing a sportsmanlike environment for students, coaches and spectators. To that end, we have adopted the following guidelines:

1. The following are expected to be role models demonstrating sportsmanship at all times:
 - principal/administrative staff
 - athletic directors
 - coaches, players and cheerleaders
 - faculty members
 - Camas patrons
2. Coaches, players and spectators will respect the integrity and judgment of sports officials.
3. The conduct of coaches, players and cheerleaders generally sets the tone for CCS school contests. They will be expected to maintain the highest level of decorum at all CCS school contests. Including travel to and from games.
4. The following behavior is unacceptable at all CIF/CCS high school contests:
 - berating your opponent's school or mascot
 - berating opposing players
 - obscene cheers or gestures
 - negative signs
 - artificial noise makers
 - complaining about officials' calls (verbally or with gestures)
 - face painting
 - visible tattoos

5. The following action plan will be instituted for unsportsmanlike conduct among our athletes.

1st offense- Player will sit the bench for the remainder of the game.

2nd offense- Player will sit the bench for the remainder of the game and the next game.

3rd offense- Player will be out for the rest of the season. An anger management program will be required before the player can return to any sport.

Parents will be notified by administration if a player falls under one of these categories.

TRANSPORTATION

Bus transportation is provided for all students who live beyond 1.5 miles from the school (pursuant to Idaho Code 33-1501). In order to insure the safety and rights of all students, the following rules shall be observed:

1. Students being transported are under the authority of the bus driver.
2. Time schedules shall be observed as closely as possible.
3. Students shall remain seated while the bus is in motion.
4. Students shall be assigned seats by the driver.
5. Students shall not extend their arms, feet or heads through the window.
6. Students shall converse in normal tones, not using loud or vulgar language.
7. Students shall not open or close the windows.
8. Students shall keep the bus clean, and shall refrain from any damage to the bus.
9. Students who cause damage shall pay for repair and replacement cost.
10. Students shall be courteous to the bus driver and fellow students.
11. Students who refuse to obey promptly the directions of the driver or refuse to obey any bus regulation may forfeit their right to ride on the bus.

NOTE: School buses are to arrive at school after 8:00 a.m.

BUS TRIPS TO ATHLETIC CONTESTS: Students who compete and are part of a team in grades 6-12 shall travel by school bus to ball games away from home. If a student has a medical appointment which hinders this, his/her guardian needs to make arrangements with the coach and administration. The following policies are required of all students traveling to game by school bus:

1. There shall be no smoking or chewing of tobacco, or consumption of alcoholic beverages on any bus.
2. Boys and girls shall sit separately on the bus.
3. One teacher or coach chaperone shall be required on each bus.
4. Students traveling by bus to a game must return to Fairfield by the bus unless parents or guardians make different arrangements prior to the event. Parents or guardians not making prior arrangements may make arrangements in person at the activity with the athletic/activity director or in his absence, the supervisor of the activity.
5. All bus transportation rules and regulations found under "Transportation" are applicable.
6. Buses used on ball trips must be left clean; this is the responsibility of students, advisors, and drivers.

Students are not required to attend ball games away from home. It is a privilege for the student to use a school bus for traveling to games. Students who violate any of the above policies forfeit their privilege to use school bus transportation to games.

USE OF MOTORIZED VEHICLES

For safety, benefits, and protection of students using autos, motorbikes and snowmobiles, the following regulations shall be observed:

1. Students using motorized vehicles for school transportation are not permitted to use them between the hours of 8:15 a.m. and 3:21 p.m.
2. Students using cars are expected to park them (on the south side of the school) upon arrival at school. They are not to drive in a reckless fashion on arrival or departure from school.
3. Violators of the above will either be required to turn in their keys to the school office, or they will forfeit driving privileges to school.

TELEPHONE USE, CELL PHONES AND ELECTRONIC DEVICES

The school maintains a business telephone, and may be used for important matters. However, we ask that students not be requested to come to the phone. In cases of emergency, we will take a message to the student, or have him call back at the end of the period. Students must not use the office phone unless there is an emergency; then they must acquire permission.

Cell phones are prohibited from interrupting academic class time. (See School Board Policy No 559). Violation of this policy will be considered a minor infraction.

All student use of portable electronic devices is restricted on the bus during low light and night conditions due to the driving hazard created by light reflecting off the bus windshield. Coaches, advisors and chaperones may restrict this privilege as they deem necessary.

SCHOOL FEES

Registration fees for students in grades 9 – 12 are as follows:

Pay to Play	\$20/1 Sport \$50/3 Sports
Yearbook	\$40.00
Activity Card	\$20.00
Student Body	\$ 5.00

If these fees are a financial burden for a student, please contact the principal.

Other kinds of expenditures connected with the school which are often misrepresented to parents include: class rings, senior pictures, cards, announcements, and club dues. Purchase of these items or membership in clubs is purely optional. We discourage students from buying more than they can afford.

LUNCH PROGRAM

Many students avail themselves of the exceptional hot lunch program operated by the School district. Lunch cost for students in grade K-5 is \$2.25 per day, and students in grades 6-12 pay \$2.50 per day. (For adults, it is \$3.75).

When any student not receiving free meals has accumulated a total of ten unpaid meal charges, the family will be notified in writing that the privilege of charging meals will end with a maximum charge of fifteen meals. An offer will again be made in writing to assist with completing free or reduced meal forms. The privilege of charging meals will be terminated when a student accumulates fifteen charges.

STUDENT RECORDS

Camas County School District is in compliance with the Family Educational Rights and Privacy Act of 1974. Without prior consent, only parents and authorized individuals having legitimate educational interest will have access to students' educational records. Except for those conditions provided for in the Law, no student's school record will be released without the signed written consent of the parent or eligible student. A student or his parents may see his permanent records any time they wish.

GUIDANCE AND COUNSELING

Guidance work is done by the counselor and appropriate staff members, who have access to the individual files which are kept in the office for each student. Materials which we feel may help others to understand a student's problems are available. Materials on file include results of standardized placement tests given in grades 1-12. Parents are invited to visit the school to discuss their children's problems by appointment.

STUDENT DANCES

We have maintained and expect to continue to maintain our dances and social functions on a high plane of student conduct. Students who come to dances are expected to participate or to sit on the sideline and watch. Standing in the halls, discourteous conduct or rowdiness are not consistent with the type of dance or function we want to conduct. The following rules apply to all dances:

1. No Jr. High students at high school dances.
2. Dances can run no later than 12:00 midnight.
3. No one may leave and return to the dance.
4. Lighting is required.

Students violating the rules of conduct are subject to administrative discipline. Each school dance or function must have the approval of the Principal and Student Council two weeks prior to the function. The faculty advisor for the sponsoring class or organization must ensure that the dance is chaperoned by at least two adults approved by the Principal. At least one adult must be a CCSD staff member.

FOOD AND DRINK

No food or drink (with the exception of water) will be allowed in the building without administrative approval.

SENIOR SNEAKS

By Board action May 10, 1972 senior Sneaks were phased out.

FRESHMAN INITIATION

Board action November 8, 1971 eliminated freshman initiation. No hazing of any kind is allowed.

STUDENT GOVERNMENT

STUDENT COUNCIL: The Student Council is the executive branch of student government. The members are the President, Vice-President, Secretary, Treasurer, and Representatives. The Principal or his designee will serve as advisor to the Student Council. All measures passed by the Student Council must have prior approval of the Principal. Student Council reports shall be made to each class by their Student Council Representative.

TITLE 1 PARENT NOTIFICATION

As a parent of a student attending a school receiving federal program funds, you have the right to know:

- Is my child's teacher licensed to teach the grades and subject(s) assigned?
- Is my child's teacher teaching with a provisional license, meaning the state has waived requirements for my child's teacher?
- What is the college major of my child's teacher?
- What degree or degrees does my child's teacher hold?
- If there are instructional aides working with my child, what are their qualifications?
- If my child is or will be taught for 4 or more consecutive weeks this year by a teacher who is not highly qualified, will I be notified in a timely manner?

To request the state qualifications for your child's teacher or instructional aide, please contact Wendy Strickler at (208) 764-2625.

CAMAS COUNTY JUNIOR HIGH AND HIGH SCHOOL STAFF

<u>Name</u>	<u>Position</u>	<u>Email address</u>
Jim Cobble	Superintendent	jacobble@camascountyschools.org
Nathan Whittle	Principal	nwhittle@camascountyschools.org
Wendy Strickler	District Clerk	wstrickler@camascountyschools.org
Chelsea Tupper	Secretary	ctupper@camascountyschools.org
Janet Vouch	Counselor	jvouch@camascountyschools.org
Teri Backstrom	Nurse	tbackstrom@camascountyschools.org
Amy McCabe	Athletic Director & Physical Ed.	amccabe@camascountyschools.org
Michelle Ruetmann	JH Language Arts	mruetmann@camascountyschools.org
Kristie Olsen	JH Math & Science	kolsen@camascountyschools.org
Randy Jewett	JH/HS Social Studies	rjewett@camascountyschools.org
Tami Runyon	Music	trunyon@camascountyschools.org
Galen Colter	JH/HS Ag./Shop	gcolter@camascountyschools.org
Amy Ballard	HS Language Arts	aballard@camascountyschools.org
Michelle Reedy	HS Math	mreedy@camascountyschools.org
Emma Anderson	HS Science & Spanish	eanderson@camascountyschools.org
Leslie Stevens	Special Ed. Director	lstevens@camascountyschools.org
Shirley Cobble	Librarian	scobble@camascountyschools.org
Natalie Quinonez	Library Assistant	nquinonez@camascountyschools.org
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Kathy Mennenga	District Paraprofessional	kmennenga@camascountyschools.org